|  |
| --- |
| MYTUTA CONTENT CREATION |
| January 10, 2023 |

# Overview

## Admin

|  |  |
| --- | --- |
| Badge Tick1 with solid fill | Its accessible at https://mytuta.co.za/power/  This is for the user super user only who is owner of the site. You can add unlimited superuser via admin. |

## Tutors Admin

|  |  |
| --- | --- |
| Badge Tick1 with solid fill | Its accessible on the menu table profile page <https://mytuta.co.za/tprofile/> under my courses or directly at <https://mytuta.co.za/tutors/> Not that only admins/tutors will be allowed here or even have access to see the page |

## Pricing

|  |  |
| --- | --- |
| Badge Tick1 with solid fill | You can add prices dynamically under <https://mytuta.co.za/power/> or superuser admin. These prices are people who need daily tutorials hence you will be catering for everyday tutorials not courses. You can also add features of what the pricing package entails. For more on this please watch a video demo attached on the video section for pricing. |

The new system must include the following:

* It uses PayPal hence you will be able to see all orders
* Make sure to create the product first (watch the video)
* Pay attention to contacts to boost your reputation

## Email Subscription

|  |  |
| --- | --- |
| Badge Tick1 with solid fill | We also have a web to collect subscriptions for newsletters under contact. Whenever you want to send an email you have to export data from the platform <https://mytuta.co.za/powers/> then go to contact section then subscribes. To send bulk emails use MailChimp as amazon did not approve using their services |

## Registration of users/students

|  |  |
| --- | --- |
| Badge Tick1 with solid fill | Students registration is complete automation it won’t affect you as the owner at al. For reference purposes every person who buys something from the platform needs to be registered and verified on the platform. |

## Registration of tutors.

|  |  |
| --- | --- |
| Badge Tick1 with solid fill | Tutors will be able to register but they won’t be automatically approved unless you do so. You can also disable them if they give you problems. To do so go to <https://mytuta.co.za/power/> Authentication then Tutas and choose the person you want to approve. Then go to users and search for their email and approve tutor. The user will see their status |

## Orders

|  |  |
| --- | --- |
| Badge Tick1 with solid fill | Describe any specific components that are excluded from this project. |

## Payments

|  |  |
| --- | --- |
| Badge Tick1 with solid fill | Describe how you plan to implement the project. For example, will all parts of the project be rolled out at once or will it be incremental?  What will be included in each release? |

## Tutors documentation

|  |  |
| --- | --- |
| Badge Tick1 with solid fill | Describe what the high level timeline/schedule will be to plan, design, develop and deploy the project. Generally, by when do you expect this project to be finished? |

# Approval and Authority to Proceed

We approve the project as described above, and authorize the team to proceed.

|  |  |  |
| --- | --- | --- |
| Name | Title | Date |
|  |  |  |
|  |  |  |
|  |  |  |

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Approved By |  | Date | Approved By |  | Date |